

HILLCREST CHRISTIAN SCHOOL 2011-2012 TUITION PAYMENT INFORMATION

- A. Tuition for the 2011-12 school year is due and payable on or before July 1, 2011. In an effort to make tuition payments as convenient as possible, Hillcrest Christian School offers an option of a monthly payment plan, beginning with an eleven month plan for those who complete enrollment by August 1, 2011. The first payment is due July 1, 2011, and the last payment is due May 1, 2012. The monthly payment amount is determined at the time of enrollment. All monthly payments are due at Smart Tuition on the 1st of each month, with a 10 day grace period, ending on the 10th of each month. There is a \$77 annual plan fee per child for this option. A \$25 late fee will be charged if payments are not received by the 10th of each month. A tuition account which remains delinquent as of the last day of each month may result in suspension of the student(s) until the balance is paid. Special circumstances will be considered by the Business Office on an exception basis.
- B. To offset banking charges and processing expenses, a \$25 fee will be assessed on all returned checks.
- C. Tuition is an annual fee for the school year. However, if for any reason a student withdraws during the school year, charges will be prorated to the day of withdrawal. There is a \$25 withdrawal fee per student.
- D. The testing fee is due at the time of the student application and is non-refundable if testing is done. If you choose not to attend Hillcrest after the enrollment fee is paid, our policy states that prior to July 1, one-half of the enrollment fee may be refunded if the request is in writing. After July 1, no part of the enrollment fee is refundable.
- E. Former employees and graduates of Hillcrest Christian School may qualify for tuition assistance.

WHO IS RESPONSIBLE FOR TUITION PAYMENTS?

Primary Payer's Last Name	First Name	Middle Initial	Spouse's First Name (if applicable)
---------------------------	------------	----------------	-------------------------------------

Mailing Address - Street	City	State, Zip	Daytime Phone
--------------------------	------	------------	---------------

Relationship to student(s) _____

WHO IS RESPONSIBLE FOR DAY CARE AND/OR OTHER SCHOOL FEES?

Last Name	First Name	Middle Initial
-----------	------------	----------------

STUDENT NAME(S)

Last Name	First Name	Middle Initial	Grade
-----------	------------	----------------	-------

Last Name	First Name	Middle Initial	Grade
-----------	------------	----------------	-------

Last Name	First Name	Middle Initial	Grade
-----------	------------	----------------	-------

Last Name	First Name	Middle Initial	Grade
-----------	------------	----------------	-------

PAYMENT PLAN OPTIONS (Please pick your choice.)

- _____ Payment in Full - **Must be received in the school business office on or before July 1, 2011.**
- _____ 11 month Payment Plan - Monthly invoices. **Must be enrolled before August 1 to choose this option.** Payments begin **July** 1 and continue through May 1, 2012.
- _____ 10 month Payment Plan - Monthly invoices. Payments begin August 1 and continue through May 1, 2012. Enrollments after August 1 may have an adjusted start date.
- _____ Automatic debit Payment Plan - Automatic Bank Account debit (ACH). Payments begin July 10 and continue through May 10, 2012. Enrollments completed after July 1 may have an adjusted start date.

Signature of Father (Guardian) _____ Date: _____

Signature of Mother (Guardian) _____ Date: _____

New Families Only -- Name of the Hillcrest Christian School Family/Parent who recommended you _____

FOR OFFICE USE ONLY		
Tuition Due: _____	Installment Fee: _____	Total Tuition: _____
		Monthly Amount: _____
Paid in Full: _____		First Pymt Due: _____